



## Important information for you who are a supplier to Norrviken Utveckling AB

In our endeavor to streamline invoice handling, we have decided to receive our supplier invoices entirely electronically. We require all invoices we receive from you in the future to be sent as a e-invoice exclusively (PDF-invoice via e-mail does not count as a e-invoice).

Remember to enter a reference! Please note that we have reference checking – a correct reference must be provided.

**How do you proceed?** It's easy to get started with e-invoicing:

If you already have a service for sending e-invoices, contact your existing operator if help is needed.

If you are missing a service - go to [www.inexchange.se/leverantor](http://www.inexchange.se/leverantor)

We have ensured that there are simple methods and solutions available, regardless of the company size or technical conditions.

Kind regards,

Norrviken Utveckling AB

Company name	Organization number	GLN-number
Norrviken Utveckling AB	<u>559127-8311</u>	7340163500812

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Before you have initiated the transition to e-invoice, you can send the pdf invoice via e-mail for scanning and interpretation.

(NOTE: The address below only applies if you are sending a PDF-invoice.)

**Invoice address:**

Norrviken Utveckling AB  
 INX9141-014  
 831 90 Östersund

PDF invoice is emailed to:

[5591278311@faktura.backahill.se](mailto:5591278311@faktura.backahill.se)

Make sure you enter the correct INX number in the invoice address.

Attach the invoice as a PDF file and only one invoice file per email.